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**Please read the following carefully as EVERYONE is expected to obey the following rules and regulations.**

Before anyone is allowed to use this facility without direct staff supervision they must read and acknowledge that they will follow the rules, policies and regulations outlined on this document. **Your club may have additional rules. However, these are the facility policies and procedures.**

The user also acknowledges the rights of the facility to cease, stop or remove the user at anytime.

**Safety is EVERYONE's responsibility!**

With this in mind, in the safe functional operation of this facility, there are actually three distinct levels of offences to be familiar with:

**A) Firearm Safety**

***Breaking one of these rules can lead to a death or serious injury!***

You will see firearm safety reminders posted throughout our facility, and not just in the range area. All staff, members and users of this range must follow these rules at all times.

***They are clear and simple.***

Due to the seriousness of these RULES, the penalty for breaking one of these rules either intentionally or unintentionally will result in a being removed and/or banned from the entire facility, a letter being sent to the "Chief Firearms Officer's" office and/or criminal prosecution.

1. **ALWAYS** TREAT EVERY FIREARM AS THOUGH IT WERE LOADED
2. **NEVER** COVER ANYTHING WITH THE MUZZLE THAT YOU DO NOT WISH TO DESTROY
3. KEEP YOUR **FINGER OFF** THE TRIGGER UNTIL YOUR SIGHTS ARE ON TARGET
4. **ALWAYS** BE SURE OF YOUR TARGET

Initial as read part A: \_\_\_\_\_

**B) Range Safety**

***Breaking one of these rules can lead to an injury to yourself or others.***

You will see reminders posted throughout our facility, and not just in the range area.

Due to the nature of these rules, the penalty for breaking one of these rules either intentionally or unintentionally could result in a number of actions depending on the nature of the negligent act up to and including being removed and/or banned from the entire facility.

1. **Everyone must wear proper ear and eye protection while in the shooting bays.**
2. **All guns will be cased, bagged or holstered (Law Enforcement ONLY!) while being moved outside of the ranges and safe handling area.**
3. **Guns will only** be loaded on the firing line.
4. **Keep your muzzle** pointed below the top of the range backstop.
5. **Nobody will move** in front of the firing line for any reason, without the approval of a Range Officer.
6. **Only properly certified shooters are authorized** to carry and/or draw a loaded handgun from a holster.
7. **Only ammunition of the types and calibers authorized will be used.** NO steel shot or steel core ammunition. Pistol calibres only (.22LR to 500 S&W). Shotguns with Double 00 Buck only/ Rifles with approved frangible ammo only. **When in doubt ask the staff.** Management will make a determination if there is a question.

Initial as read part B: \_\_\_\_\_

## C) Range Etiquette

**These policies help ensure the efficient, safe operation of the facility.** They also give a level of comfort to the other users as these practices allow others to use the facility safely and without hindrance.

Once again, the penalty for breaking these policies will depend on the nature of the transgression. However, if a user breaks these policies, they may be disallowed permanently from using our facility to shoot in.

1. **Members are responsible** for their guests and their actions.
2. **All patrons are expected** to treat the staff, management and other users with respect and courtesy at all times.
3. **The first licensed shooter in the bay is “deemed” to be the “Range Officer”** until a staff member enters the range.
4. **All visitors will** properly sign a waiver before using the facility.
5. **Casing and uncasing of firearms** must be done in the booth or safe handling area.
6. **An unlicensed shooter MUST be supervised** at all times by an appropriately **licensed** non-shooting person.
7. **When not needed in the lane, boxes, bags and cases should then be placed at the rear ledge.**
8. **Targets should be placed at shooter’s shoulder level.**
9. **For health reasons,** no food or drinks are allowed on the range.
10. **Only one SHOOTER** at a time per lane.
11. **Only one FIREARM** on the shooting bench, on the firing line, at one time.
12. **Misfired rounds** of ammunition will be placed in containers on the back shelf.
13. **Report any damages** to the range operator (front counter) immediately.
14. **No black powder or equivalent is allowed in the facility.**
15. **Ensure only one door is open at a time when entering or leaving a shooting bay.**

Initial as read part C: \_\_\_\_\_

**Remember that by following all of the rules above, we protect the facility, ourselves and our fellow participants.**

**Safety can never be compromised!**

Signature of user	Signature of <b>STAFF</b> witness
	Printed Name of <b>STAFF</b> Witness

<b>Name of user</b>		<b>TODAY’S DATE</b>
<b>PAL #</b>		
<b>Membership #</b> (if applicable)		

### Administration only:

For members: Attach this form to the membership application form.  
 For day users and licensed guests: Attach this completed form to their waiver